



**Central Electronics Limited**  
**(A Govt. of India Enterprises)**  
**4, Industrial Area, Sahibabad, Ghaziabad (UP)**  
**Tel.No. 0120-2895143, E-mail: [celrecruitment@celindia.com](mailto:celrecruitment@celindia.com)**  
**U32109DL1974GOI007325**

**Notice for the post of Advisor (Disciplinary Cell) on contract basis**

Applications are invited from retired person from Govt./PSUs organizations for one post of Advisor (Disciplinary Cell) on contract basis. The candidate should be Graduate, preferably with a degree in Law, Personnel Management and Industrial Relations and should not be more than 64 years of age as on the date of publication of this advertisement. The candidate should have more than 20 years of experience in executive cadre in establishment and vigilance matters including departmental/disciplinary proceedings, processing of vigilance/disciplinary cases from investigation stage to imposition of penalty, drafting of charge sheets, penalty orders, examination of appeals arising out of disciplinary cases, preparation of comments on disciplinary cases for briefing to advocate, etc. The candidate must possess sound knowledge of DOPT/ DPE guidelines, GFR, CDA rules, CVC guidelines etc. Candidate having experience of handling at least five departmental inquiries in PSU/ Govt. departments as inquiry officer during the past two years shall be given preference. The post is initially for a period of one year, which is further extendable on performance and requirement basis till the attainment of age of 65 years. Persons who worked in IDA grade of not lower than Rs.36,600 - Rs.62,000/- or equivalent CDA grade may apply. The consolidated remuneration will be based on last pay drawn at the time of retirement from Govt./PSUs for attending the office at least 03 days per week, as per prevailing guidelines in this regard.

Eligible retired officials may send their bio-data duly completed in all respects as per Annexure-A attached, alongwith all documents/ testimonials by 30-6-2018 to Assistant General Manager (HRD), Central Electronics Limited, 4, Industrial Area, Sahibabad – 201 010, Ghaziabad (UP) by post.

CEL reserves the right to reject any or all applications from the Retired Officials without assigning any reason(s) thereto. CEL reserves the right to change / modify / cancel the terms and conditions of the empanelment without assigning any reason or notice thereof.

**APPLICATION FOR APPOINTMENT OF RETIRED OFFICER AS ADVISOR  
(DISCIPLINARY CELL)**

1. Name of the Applicant (In capital letters) :
2. Name of the Organization last served :
3. Date of retirement from service :
4. Date of birth :

5. Educational Qualifications:

Qualification (starting from Graduation)	University/ Institute	Year of Passing	Percentage / Grade/ Division

6. Details of Professional Experience:

Sl No.	Positions Held	Nature of Work/ experience	Approx. Duration (Yrs)

7. No. of Departmental inquiries conducted in PSU/ Govt. departments as enquiry officer during past two years :
8. Age on the date of submitting the Application :
9. Last post held before retirement :
10. Last pay drawn (Scale of pay & Grade pay) :
11. Details of the Ministry/Deptt/PSU and various posts/positions held during the service :

12. Whether any penalty was imposed :  
during the service

13. Permanent / Present Address & :  
Contact Number/email

14. Attach Service Certificate / Relieving Letter :

### **UNDERTAKING**

**I solemnly declare that**

the information given above is correct and complete. If any information at any stage is found incorrect, I shall be responsible for the same.

Name & Signature of the Applicant :

Place :

Date :