

CENTRAL ELECTRONICS LIMITED

(A Public Sector Enterprise)



TENDER DOCUMENT

for

“Supply of Plastic Pallet, Size: 2000 X 1000 X 160 mm”

Tender Notice No. **C-2(b)/RC/07/7955/2017** dated **25-01-2017**

Assistant General Manager (Materials)
Materials Management Division
Central Electronics Limited,
4, Industrial Area, Saur Urja Marg, Sahibabad – 201 010 (UP) INDIA
Tel. No. 0091-120-2895145 Fax No. 0091-120-2895148
Email: mmd@celsolar.com Website: www.celindia.co.in

Tender Document: C-2(b)/RC/07/7955/2017



FORMAT NO. : CEL/FR/MMD/03(01)

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TENDER NOTICE

Tender Notice No. C-2(b)/RC/07/7955/2017

Date: 25-01-2017

Central Electronics Limited invites sealed bids (Technical & Financial) from eligible bidders which are valid for a minimum period of 90 days from the date of opening for "Supply of Plastic Pallet, Size: 2000 X 1000 X 160 mm"

Scope of Work	"Supply of Plastic Pallet, Size: 2000 X 1000 X 160 mm"
Earnest Money Deposit	INR 21000 OR USD 320 (Details at Annexure C of tender document)
Tender Fees	NIL

Interested parties may view and download the tender document containing the detailed terms & conditions, free of cost from the website <http://eprocure.gov.in/epublish>

Please see document control Sheet & Important Dates at Annexure -1, Instruction to Bidders at Annexure – 2 and Pre-qualification/eligibility criteria at Annexure – 3.

For **CENTRAL ELECTRONICS LIMITED**

Sd-

Assistant General Manager (Materials)

Materials Management Division

Document Control Sheet & Important Dates

Tender Reference No.	C-2(b)/RC/07/7955/2017
Name of Organization	Central Electronics Limited
Tender Type (Open/Limited/EOI/Auction/Single)	OPEN
Tender Category (Services/Goods/works)	Goods
Type/Form of Contract (Work/Supply/ Auction/Service/Buy/Empanelment/Sell)	Supply
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)	Chemical
Re-bid submission allowed (Yes/No)	Yes
Is Offline Submission Allowed (Yes/No)	Yes
Withdrawal Allowed (Yes/No)	Yes
Is Multi Currency Allowed	Yes
Payment Mode (Online/Offline)	Offline
Date of Issue/Publishing	25-01-2017 (17:00 Hrs)
Document Download/Sale Start Date	25-01-2017 (17:00 Hrs)
Bid submission Start Date	25-01-2017 (17:00 Hrs)
Last Date and Time for Submission of Bids	09-02-2017 (15:00 Hrs)
Date and Time of Opening of Bids	09-02-2017 (15:30 Hrs)

INSTRUCTIONS TO BIDDERS:

The bidders must read all specifications, terms and conditions of tender carefully. Refusing to supply after award of order would be considered as breach of trust and causing harm to CEL.

Bidders who are not approved in CEL must apply for registration with Vendor Development Section of Materials Management Division. The details for Vendor Registration and the Vendor Registration Form is available on CEL's website www.celindia.co.in.

Deviations from specifications, terms and conditions are not allowed. The bid of that bidder who mentions deviations anywhere in the technical bid would not be considered for price bid opening. The bid of bidder who mentions deviation in price bid would be rejected and such bidder may be barred/blacklisted for participation in future tenders.

Pre-Qualification/Eligibility Criteria:

1. Bidder/Supplier shall agree to supply the materials as per CEL Purchase Specification and terms and conditions. Tender acceptance letter of tender document must be submitted. Vendors who have not executed purchase orders of CEL after award of same or have refused supplies or whose material has quality problems or who are put on holiday or are blacklisted are not eligible to quote in this tender.
2. Manufacturers of **Plastic items** who are not yet registered and approved in CEL may quote in this tender. However, such bidders must apply for vendor registration and approval to the Vendor Development Section of Materials Management Division and submit their application and samples before the tender opening date. Scanned copy of receipt should be enclosed with the technical bid documents. The procedure for vendor registration and vendor registration form is given on our website www.celindia.co.in

Pre-Qualification is a must and only suppliers/bidders meeting them shall be technically evaluated.

TENDER DOCUMENT for Tender Notice No. C-2(b)/RC/07/7955/2017**Important Instructions: -**

1.	The following documents/Annexures are part of tender document:	
	i.	Tender notice along with Annexure-1, 2 & 3 (eligibility criteria)
	ii.	Details of item, BOM, specifications, etc.
	iii.	Standard terms & conditions (GCC)
	iv.	Special Terms & Conditions
	v.	Format for submission of Vendor Data:
	vi.	Tender acceptance letter
	vii.	BOQ format for submission of price bid
2.	Quotations shall be liable to be rejected if there is/are any deviation(s) from the specifications.	
3.	Escalation in price, deviation from delivery schedule, terms and conditions will not be permitted in your quotation. Statutory Taxes & Duties should be shown separately from the price.	
4.	Bidder who is Micro & Small Enterprise should enclose copy of valid Certificate of Registration with DIC or KVIC or KVIB or Coir Board or NSIC or DHH or any other body specified by Ministry of Micro, Small and Medium Enterprises, Govt. of India to avail benefits under the "Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012".	
5.	Catalogue, literature, specification details should accompany the quotation. Incomplete quotations are liable to be rejected.	
6.	Quotation should be submitted offline as per BOQ format (refer Annexure -2) and as per instructions given in tender.	
7.	Any deviations whether technical or commercial stated anywhere in the bid shall not be taken into account and may render the bid non-responsible and liable to be rejected.	
8.	Vendor Data should be submitted in the Format for submission of Vendor Data as per Annexure D.	
9.	Quotation should be submitted in two bid system as per instructions in Annexure-C.	
10.	In case of any ambiguity between any terms given in Standard Terms & Conditions (GCC) at Annexure B and Special Terms and Conditions at Annexure C, the terms given in Special Terms & Conditions at Annexure C will prevail and override those at Annexure B.	
11.	Deviations from specifications, terms and conditions are not allowed. The bid of that bidder who mentions deviations anywhere in the technical bid would not be considered for price bid opening. The bid of bidder who mentions deviation in price bid would be rejected and such bidder may be barred/blacklisted for participation in future tenders.	

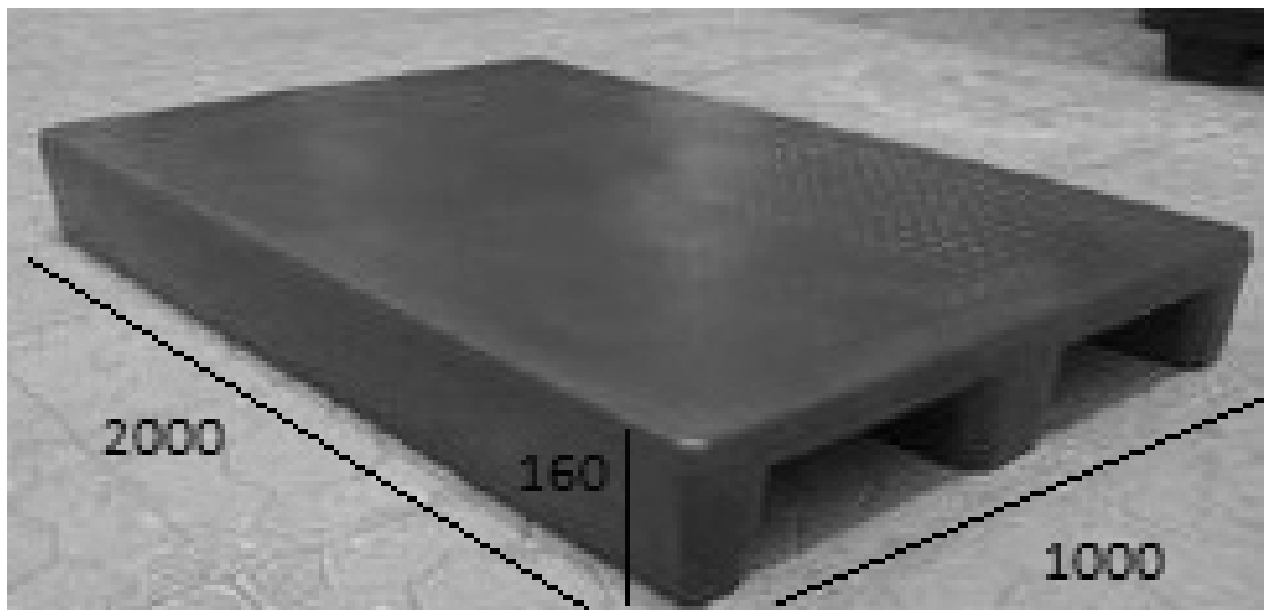
TECHNICAL SPECIFICATION

CEL/SPV-P

TECHNICAL SPECIFICATION OF PLASTIC PALLETS

1. Material LLDPE Grade with steel reinforcement.
2. Capacity in kg.: 3 ton static & 1 ton dynamic
3. Pallet type : Four way
4. Fork entry side: Four side
5. Very high mechanicals, excellent impact strength
6. Maintenance free & washable maintains 100% hygienic.
7. Easy & safe handle complies with existing industrial handling standards
8. Made from 100% VIRGIN & uv Stabilized Plastic raw material
7. The pallet complies with HACCP/WHO-GMP standards.

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Annexure- B**Standard terms and conditions:**

(Terms and conditions mentioned in Annexure C will supersede these Standard Terms and Conditions wherever there is any difference. Hence please see Annexure C carefully)

1.	Terms of Price: The terms of price would be FOR CEL, Sahibabad unless specified otherwise in Annexure C. Unloading charges at CEL would be to CEL's account.
2.	No Deviation from Specifications, Terms & Conditions of the tender is allowed. Quotations having deviation from our specifications, terms & conditions would be rejected.
3.	All requirements of export licensing, Govt. permissions or any other statutory clearance from the country of export as per regulations existing in the supplier's country shall be the responsibility of supplier, if required as per the terms of the purchase order.
4.	Inspection: Inspection will be done by CEL representative. CEL shall have free access to the supplier's works during testing and final inspection. Vendor shall inform the purchase not less than one week in advance. All testing arrangements shall be the responsibility of the vendor. CEL reserves the right to inspect the material during manufacturing and/or before dispatch as per specifications and test protocols. Internal inspection report and inspection certificate must accompany the supply. (This clause will be superseded by Inspection clause, if any, in Annexure C).
5.	Price variation Clause: Price variation will not be permitted and quotations having Price variation clause will be rejected. (This clause will be superseded by Price Variation Clause, if any, in Annexure C).
6.	Validity of offer: The quotation/tender/bid submitted by the bidder/supplier shall be valid for a minimum period of 90 days from date of opening.
7.	Determination of Lowest quoting bidder: The lowest quoting bidder would be decided on the basis of lowest landing cost of items to CEL.
8.	<p>Splitting of tender quantity in two or more bidders: CEL reserve the right to split the quantity and award on two or more vendors as per the production / project requirement. The following norms would be adopted in case of split of quantity:</p> <p>If the lowest quoting vendor is an approved vendor and the second lowest and third lowest bidders are also approved vendors to CEL 100% of tender quantity would be split amongst the approved vendors only. In case of split of quantity in two approved vendors, the same shall be applicable for lowest (L1) & second lowest (L2) in the ratio of 70:30 at the rate & terms applicable to L1 approved vendor, keeping in view the objective that the per unit landed cost to CEL in case of purchase from L1 or L2 approved vendor remains same. In case of split of quantity in three approved vendors 60% quantity would be awarded to L1 approved vendor and balance 40% quantity will be awarded to the L2 approved vendor and L3 approved vendors in the ratio of L2's quantity > L3's quantity subject to acceptance of L1 rate by L2 and L3 vendor. If the L2 vendor does not accept the L1 approved vendor's rate and terms then the quantity will be split between L1 approved vendor and L3 approved vendor.</p> <p>Micro & Small Enterprises quoting price within price band of L1+15 per cent shall also be allowed to supply a portion upto 20% of requirement by bringing down their price to L1 price where L1 is non MSEs (as per "Public Procurement Policy for Micro & Small Enterprises (MSEs) Order 2012"). If price quoted by a MSE is within L1+15% and such MSE is L4 or higher (provided L1, L2 and L3 are not the MSEs) and agrees to the rates & terms quoted/agreed by L1 bidder, then the splitting of quantities may be done as: MSE bidder: 20%, other bidders: 80% of tender quantity as given in above paragraph.</p>
9.	NEW / UNAPPROVED VENDOR POLICY: Only approved vendors/contractors of CEL are eligible for participation in this tender. New/unapproved bidders/vendors should apply for vendor registration and approval to the Vendor Development Section of Materials Management Division for registration and approval. The procedure for vendor registration and vendor registration form is given on our website www.celindia.co.in .
10.	Any corrections/alterations in the tender/quotation/bid should be duly signed by the bidder. CEL does not take any responsibility for delay in receipt or non-receipt or loss of tender(s).

11.	<p>Earnest money deposit (EMD): EMD amount mentioned in Annexure C (and also in tender notice) must be submitted through demand draft/RTGS/NEFT/TT/SWIFT favoring Central Electronics Limited. The demand draft must be valid for three months and should be payable at Delhi. The EMD amount must be submitted on or before the due date of opening of quotations. No interest shall be payable on the EMD. The details of CEL's bank account for RTGS/NEFT of EMD amount are as below:</p> <p style="padding-left: 40px;">Beneficiary Name: Central Electronics Limited Beneficiary Account Number/IBAN: 87761470000014 Beneficiary Bank SWIFT Address/BIC: SYNBINBB161 Beneficiary Bank Name: Syndicate Bank Beneficiary Bank Address: Sahibabad Branch, CEL Complex, Plot No. 1, Site 4, Sahibabad 201010, U.P., INDIA</p> <p>The EMD (after deduction of bank charges, if any) of unsuccessful bidder will be refunded within one month of finalization of tender. The earnest money of successful bidder would be converted into security deposit and would be returned (after deduction of bank charges, if any) to the bidder after two months of successful completion of order. In case the successful bidder is exempted from submission of EMD (as described below), Security Deposit @2% of the order value has to be submitted through a DD/BG valid till completion of the project at the time of placement of purchase order. If such successful bidder does not submit the Security Deposit within one week of placement of order on them it would be presumed that they are not interested in executing the order and appropriate action would be taken against them.</p> <p>Exemption from submission of EMD: Micro & Small Enterprise registered with DIC or KVIC or KVIB or Coir Board or NSIC or DHH or any other body specified by Ministry of Micro, Small and Medium Enterprises, Govt. of India are exempted from submission of EMD. If any bidder is eligible for exemption from submission of EMD as per above, such bidder must submit a copy of valid registration certificate from NSIC/DIC along with technical bid of quotation. Registered and approved vendors of CEL may refer to special terms & conditions at Annexure C for clarifications/instructions regarding exemption from EMD, if any.</p>
12.	<p>CEL reserves the right to reject any or all tenders/quotation/bids received or accept any or all tenders/quotation/bids wholly or in part. Further, CEL reserves the right to order a lesser quantity without assigning any reason(s) thereof. CEL also reserves the right to cancel any order placed on basis of this tender in case of strike, accident or any other unforeseen contingencies causing stoppage of production at CEL or to modify the order without liability for any compensation and or claim of any description.</p>
13.	<p>In case an order placed by the CEL based on the quotation/bid/tender submitted by the bidder/supplier is not executed by the supplier/bidder, CEL may buy the ordered goods from elsewhere and recover the additional amount that CEL may have to spend in procuring the stores plus 10% to cover the overhead & incidental expenses.</p>
14.	<p>Quantity Enhancement: CEL Reserves the right to enhance the quantity of material ordered by up to 50% by amending the purchase order(s), if any, awarded on the basis of this tender at the rate and terms and conditions mentioned in such purchase order(s).</p>
15.	<p>Replacement of Rejected Material: Any material supplied against order place on basis of this tender and found to be defective on inspection or differing from approved samples or make or specifications will be replaced by the supplier free of cost or full refund made for the amount paid by Central Electronics Limited including freight and insurance and other incidental charges at our discretion.</p>
16.	<p>Arbitration: Any disputes, difference controversies/ difference of opinions, breach and violation arising from or related to this agreement/contract/work order etc. between the parties shall be resolved by mutual discussion/reconciliation in good faith. If disputes, difference controversies/difference of opinions, breach and violation arising from or related to this agreement/contract/work order etc. cannot be resolved within 30 days of commencement of reconciliations/ discussions then the matter shall be referred to the Sole arbitrator, nominated by CMD, CEL for this purpose and his decision shall be final and binding on both the parties. There will be no objection to any such appointment on the grounds that the Arbitrator is an employee of CEL. The laws prevailing in India would be applicable.</p>

SPECIAL TERMS & CONDITIONS

1.	NEW / UNAPPROVED VENDOR POLICY: Manufacturers of Plastic items who are not yet registered and approved in CEL may quote in this tender. However, such bidders should apply for vendor registration and approval to the Vendor Development Section of Materials Management Division and submit their application and samples before the tender opening date. The procedure for vendor registration and vendor registration form is given on our website www.celindia.co.in .
2.	Terms of price: FOR CEL's store in SAHIBABAD (for indigenous bidders) or FOB nearest foreign airport (in case of foreign bidders) basis. The quotations submitted with terms of price other than the above are liable to be rejected. Unloading charges at CEL will be to CEL's account. Instruction for foreign bidders (non-Indian): A loading of 5% on the FOB rates would be applicable on foreign bidders to make comparison of their rate with indigenous bidders to determine the lowest bidder.
3.	Delivery Schedule: As per the CEL's requirement in staggered lots up to 30-06-2017. Kindly quote earliest delivery date/Despatch lead time in Price bid format.
4.	Payment terms: 45 days credit from the date of receipt of material in CEL.
5.	Earnest Money Deposit: INR 22000.00 (Rupees Twenty Two thousand only) OR USD 350.00 (US Dollar Three hundred Fifty only). MSEs and those vendors who have successfully supplied Plastic Pallet, Size: 2000 X 1000 X 160 mm to CEL in the past 3 years are exempted from submission of EMD.
6.	Security Deposit: Security Deposit @2% of the order value has to be submitted by all the successful bidder(s) on whom Purchase/Work Order is placed based on this tender. This is also applicable to bidder(s) who are exempted from submission of EMD. Such bidder(s) have to submit the security deposit within one week of placement of Purchase/Work Order failing which appropriate action may be taken against them. The EMD submitted by non-exempted successful bidder(s) shall be converted in to Security Deposit. The security deposit will be returned to the bidder(s) after two months of successful completion of purchase/work order and after deduction of bank charges, if any. No interest shall be payable on the amount of Security Deposit.
7.	Price reduction for delayed delivery: In the event of delay in affecting the delivery within agreed period, a reduction in the price shall be levied @ 1% of the total order value per week or part thereof subject to maximum of 10% of the total order value.
8.	Submission of bid: The bids must be submitted in the office of Assistant General Manager, Materials Management Division, 4 Industrial Area, Sahibabad -201010 UP . The bids (price bid and technical bid in separate sealed envelopes put in one main outer envelop) must be submitted in sealed envelopes and all the envelopes (technical bid envelop, price bid envelop and outer envelop) must be super-scribed with " Tender no., C-2(b)/RC/07/7955/2017, Plastic Pallet, Size: 2000 X 1000 X 160 mm, Last date & time for submission: 09-02-2017 Time: 15:00 hrs ". The words "Technical Bid" and "Price Bid – not to be opened" must be written on the technical bid and price bid envelopes respectively. The bids must be submitted on or before the 09-02-2017, 15:00 hrs. IST . There will be 2 covers in the quotation and following are to be submitted offline in your quotation: Cover/Envelop 1 (Technical Bid): <ol style="list-style-type: none"> Copy of document related to EMD viz. copy of demand draft or RTGS Transmission report or valid NSIC/DIC registration certificate or copy of CEL's purchase order towards exemption from submission of EMD. Filled up Format for Submission of Vendor Data as per format at Annexure D. Tender acceptance letter as per format at Annexure E. Technical catalogue, literature, etc. required as per details in the tender. Copies of eligibility documents as per details given in Annexure 3. Cover/Envelop 2 (Price Bid): <ol style="list-style-type: none"> Price Bid as per BOQ format. Note: Bidder will be self-responsible for mistakenly feeding of any wrong data in the BOQ / non-submission of the essential documents as advised above and such bids will not be entertained.

Tender Document: C-2(b)/RC/07/7955/2017

9. **Opening of bids:** Technical bids will be opened on **09-02-2017 at 15:30 Hrs. IST**. Financial bids (price bids) of only those bidders would be opened who qualify the eligibility criteria and whose bids meet the technical and commercial parameters mentioned in the tender. Price bid opening date and time would be communicated to the qualifying bidders one date before the date of opening of price bids.

Format for submission of Vendor Data

1.	Name of vendor	
2.	Registered Address	
	Postal Code	Company's Year of Establishment
	Company's nature of business	Company's Legal Status
	Registration No.	Phone:
	Fax No.	Website:
	Name of Proprietor/ CEO/Chairman	
	Phone/Mobile No.	
	Email id	
3.	Factory Address	
	Phone No.	
	Fax No.	
	Email id	
4.	Delhi/NCR Address (if any)	
	Phone No.	
	Fax No.	
	Email id	
5.	Correspondence Address	
6.	Name of Contact Person for this tender	
	Designation	
	Date of Birth	
	Phone/Mobile no.	
	Fax No.	
	Email id	
7.0	Sales Tax related information	
7.1	TIN No.	
7.2	L.S.T. No.	
7.3	C.S.T. No.	
7.4	Sales Tax Exemption No. (if any)	

Tender Document: C-2(b)/RC/07/7955/2017

8.0	Income Tax related information	
8.1	PAN No.	
8.2	PAN reference no. (in case PAN applied for)	
8.3	PAN Status (in case PAN applied for)	
9.0	Excise duty related information	
9.1	ECC No.	
9.2	Range	
9.3	Collectorate	
10.	Registration No. with Directorate of Industries	
11.	SSI/MSE Reg. No. (if Small Scale Industrial Unit)	(Please enclose certificate from DIC/NSIC along with Certificate from registered CA with value of plant and machinery)
12.	Is MSE/SSI is ST/SC?	Yes / No (If Yes please enclose relevant certificate as proof)
13.0	Bank related information	
13.1	Bank name	
13.2	Branch name	
13.3	Bank address	
13.4	Bank phone no.	
13.5	Bank fax no.	
13.6	Bank MICR Code (9 digit)	
13.7	RTGS-IFC Code	
13.8	Account type	
13.9	Account no.	
13.10	Swift Code	

Correspondence with respect to this tender may be addressed to Mr/Ms at email id and mobile no.....

I/We accept that CEL may send SMS and/or email regarding this tender/any other tender, award of contract, purchase order(s) and/or any other information on any/all mobile nos. mentioned in this vendor data sheet.

I/We certify that the information given herein is correct to the best of my knowledge and belief.

Signature of Proprietor/CEO/Chairman
Seal of the company/concern

Tender Document: C-2(b)/RC/07/7955/2017

Annexure – E

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

The Assistant General Manager
Materials Management Division
Central Electronics Limited
4, Industrial Area
SAHIBABAD – 201010 (UP) INDIA

Reference: Tender No: C-2(b)/RC/07/7955/2017 dated 25-01-2017
Name of Tender / Work: Supply of Plastic Pallet, Size: 2000 X 1000 X 160 mm

Subject: **Acceptance of Terms & Conditions of Tender.**

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: Supply of Plastic Pallet, Size: 2000 X 1000 X 160 mm as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) /corrigendum(s) in its totality / entirety.
5. In case any provisions of this tender are found violated , then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Signature of the Bidder
Name of Authorized Signatory:
Designation:

Official Seal:

Tender Document: C-2(b)/RC/07/7955/2017

Annexure-F

PRICE BID FORMAT AS PER BOQ (For INDIAN Bidders)

Tender Inviting Authority: Assistant General Manager (Materials)

Name of Work: Supply of Plastic Pallet, Size: 2000 X 1000 X 160 mm

Tender No: C-2(b)/RC/0700/7956/2017 dated 25-01-2017

Bidder Name :

Sl. No.	Item Description	Quantity	Units	Basic Price (in. Rs.)	Excise Duty @...% (in Rs.)	VAT/ Sales Tax@....% (in Rs.)	Packing, Forwarding Freight & Insurance Charges (in Rs.)	Amt per each unit (in Rs) FOR CEL, Sahibabad	Total Amount (in Rs.) FOR CEL, Sahibabad
A	B	C	D	E	F	G	H	I=E+F+G+H	J
1.	Plastic Pallet, Size: 2000 X 1000 X 160 mm	100	Nos						

Total amount in Words:

Total amount in Words (As per A above):